



## ANNEXURE - 2

### GENERAL TERMS AND CONDITIONS: ACCE(I) AWARDS – 2019

#### 1. WHO CAN APPLY?

- a. Individuals/ Firms offering Consultancy Services in the domain of
  - i. Design-Structural, Plumbing, Ground Engineering, Foundation, etc.,
  - ii. Project Management, Safety, Health, Environment, etc.,
  - iii. Allied Services-Specifies, Repair, Rehabilitation, Structural Health Monitoring, etc.,
  - iv. Construction-Formwork, Shoring, Specifies, QA and QS, etc.,
  - v. Development- Green and Brown field projects, Housing, Infrastructure, etc.,
  - vi. Planning, Testing, Certification, etc.,
- b. Computer Software Developers
- c. Authors of Technical Books, Monograms, Handbooks, ready reckoners, etc.,

Nominations will be accepted from Indian National and from companies/Firms incorporated under Indian Laws, for works, executed in the geographical domain of the **Sovereign State of India** only.

#### 2. HOW TO APPLY?

- A. Download Nomination forms from ACCE(I) **website - [www.acce.in](http://www.acce.in)**
- B. Fill the downloaded application form completely in all respects, giving relevant and specific data for information sought.
- C. Additional information to supplement/support the claim for the award, can be submitted along with the application form as an Annexure. All such information, so provided shall be pertaining only to the project under consideration and not of the Organisation/Firm seeking nomination for the Award.
- D. Wherever required necessary certificates from the end user shall be provided to substantiate any disclosure/s made in the nomination application made.
- E. All information submitted shall be in the **Soft Format-Portable Document Format (PDF)** including the application form.





- F. It is mandatory to submit all information sought and shall be presented in the same order and format as listed.
- G. All sources of information shall be duly acknowledged, and ACCE(I) shall not be responsible for any concealed information.
- H. ACCE(I) shall be indemnified formal legal and/or any other actions, that may accrue out of submission of data without necessary permission from all concerned with respect to the nomination. **ACCE(I) assumes that all the data submitted and furnished by the individual/organisation is true and correct. ACCE(I) is not responsible for any false or incorrect data provided by Individual/Organisations.**
- I. Ten copies of CD/DVD shall be submitted for each entry.
- J. One hard copy of the application with all the necessary details as contained in the CD/DVD shall be submitted to the ACCE(I) Headquarters office on or before the due date.
- K. Separate nominations shall be made for different works carried out by the same Individual/Firm/Organization, either for the same award or for different awards categories, if eligible.
- L. Same Work/Project can be nominated for more than one award, by the same entity or by different entities, provided they satisfy the stipulated conditions for each award so nominated, provided their services are certified by the end user and if eligible as per the requirements of the nomination for the Award.
- M. When the same Work/Projects is being nominated for more than one Award, nominations shall be made separately for each award, fulfilling all the requirements individually.
- N. When there is more than one entity associated with a particular Work/Project, there shall be only one nomination submitted encompassing the entire work and the same shall not be split into components. However, it can be submitted for consideration under various categories of awards, as relevant.

### 3. FOR WHAT WORKS YOU CAN APPLY?

- A. These awards are only for works executed within the geographical domain of the Sovereign State of India.

- B. Nominations for ACCE(I) Awards 2019 are invited for those works **completed after 10<sup>th</sup> May 2016 only**.
- C. Even if nomination for an award was made earlier for a Work/Project, and the same has not been awarded in the previous years, the same can be re-nominated, supplemented with additional information, provided clause-3.B of this document is satisfied.

#### 4. GENERAL RULES:

- A. Canvassing in any form will lead to disqualification of the nomination/s.
- B. Receipt of nomination/s beyond the specified due date shall not be considered for evaluation.
- C. Partly filled nomination forms shall be disqualified at the scrutiny stage itself.
- D. Filing of wrong information or concealing information or making false claims shall lead to disqualification of the nomination.
- E. Works completed beyond the term period mentioned under Clause 3.B will not be considered for nomination.
- F. Clarifications if sought by the jury, shall be submitted by the nominee/s within the due dates specified for further consideration of the nomination. Failure to substantiate shall lead to disqualification of the nomination.
- G. Under extreme circumstances, if the jury or any of its nominee/s have to visit the place of Works/Project under nomination, for clarification/verification, the cost of travel by Air/Train (First Class) wherever feasible or by an equivalent road travel, and local hospitality shall be provided for by the nominee. Time cost of travel and inspection need not be compensated.
- H. Submission of nomination by Sub-Contractors/Vendors/Outsource personnel will also be considered provided, the submission is certified by the Main Vendor, through a letter of relinquishment of claim for the award, if nominated.



- I. Company/Individual profiles, do not constitute the additional information sought about the Work/Project.
- J. For Work/Project with multiple entities, only the main entity shall be nominated for the award, unless given in writing by the main entity foregoing the claim for the award if nominated.
- K. ACCE(I) reserves the right to reject any/all nominations for any/all awards, if in the opinion of the Jury, the nominations do not meet the minimum standards specified for the awards by the Individual/Organizations who have instituted the Awards.
- L. Submission of nominations do not bestow any right on the nominee to claim the award and the decision of the Jury shall be binding on all concerned.
- M. The selection of the Awardees shall be based on the evaluation procedure as detailed in Annexure-3.
- N. Donors cannot nominate themselves for an Award instituted by them, but can encourage their sub-vendors submit the nomination.
- O. The first and second runner up from the previous year nominations for an award will be considered for nomination automatically for the current year. Such Individuals/Organisation can supplement their claim for nomination by providing additional relevant information, provided the Work/Project satisfies Clause-3B of this document. However, decision of the awards selection committee shall be final.
- P. Nominations submitted for these awards need no recommendation or certification from any member of our Association.
  
- Q. ACCE(I) NAGADI AWARD:
  - i. Technical books, Monographs, handbooks, Ready reckoners, etc., submitted for nomination for the ACCE(I) - NAGADI AWARD, should have been published for the first time within the time period specified under Clause-3.B.
  - ii. However, revised editions of the Technical books, Monographs, Handbooks, Ready reckoners, etc., published earlier also are eligible for submission for ACCE(I) - NAGADI AWARD.
  - iii. Two copies of the Technical books, Monographs, Handbooks, Ready reckoners, etc., shall be submitted for evaluation at the time of submission of nomination.
  - iv. Relevant and necessary permission in writing shall be submitted by the Authors/Publishers of the Technical Books, Monographs, Handbooks, Ready reckoners, etc., at the time of submission of the nomination.

- v. As the award is for the book, either the Author or the Publisher/s alone should be nominated for the award, with a written undertaking from the other indicating their consent/willingness to permit the other for submission.
- R. Awards when presented to a nomination received from an Organization/Firm, will be in the name of the Organization/Firms and not for any Individual/s representing the Organization/Firm.
- S. ACCE(I) reserves the right to shift a nomination for an Award from the applied category to any other suitable Award category as the Awards Committee may feel appropriate, with the necessary concurrence from the nominee, in writing, accepting the change.

## 5. SCHEDULE OF EVENTS\*:

SL. No.	EVENT	Date of Reckoning
1	Last date for receipt of nomination forms duly filled	Thursday 31.01.2019
2	Evaluation of nominations by duly constituted Jury, on or before	Monday 25.03.2019
3	Last date for Dispatch of letters indicating acceptance of nominations	Saturday 30.03.2019
4	ACCE(I) AWARDS FUNCTION at NIMHANS CONVENTION CENTER, BANGALORE	Saturday 11.05.2019

\* While every effort will be made to adhere to the above schedule, ACCE(I) reserves the right to change the Schedule under force-de-majeure.

## 6. ADDRESS FOR CORRESPONDENCE AND SUBMISSIONS:

### Chairman - Awards Committee

Association of Consulting Civil Engineers (India)

A-21, A Block, 2nd Floor, Brigade MM Industrial Complex,

K R Road, Near Yediyur Circle, Bangalore - 560 070.

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Website: [www.acce.in](http://www.acce.in)